

COMMISSIONING AND SYNCHRONIZATION REPORT

Report No. _____ dated _____

A	Consumer Details		
1	Name of the Consumer		
2	Category		
3	Consumer No.		
4	Pole Number		
B	Meter Details	EXIM Meter (Bi-directional Meter)	Solar Generation side Meter
1	Meter make: 1ph / 3 ph		
2	Type		
3	Serial number		
4	Capacity		
5	Meter MF		
6	Initial reading (Tri-vector parameters)		
	i) Import		
	ii) Export		
C	Grid Tied Inverter		
1	Make		
2	Serial number		
3	Capacity		
4	Input voltage		
5	Output voltage		
6	Whether Anti-islanding feature is in working condition	Yes / No	
D	PV Module		
1	Make		
2	Serial number		
3	Type of module		

4	Capacity of each module	
5	Number of modules	
6	Total capacity of module	
E	Earthing verified: DC earthing, AC earthing, LA earthing of Solar Rooftop PV system	Yes / No
F	Details of protective system available	<ul style="list-style-type: none"> • AC & DC DB: Yes/No • Manual Switch solar side: Yes/No • Relay operated automatic switch at EXIM/Net Meter side: Yes/No
G	CEI/SDE, APDCL inspection & approval letter obtained	Yes / No
H	Work completion report of Solar Rooftop PV system obtained from agency	Yes / No
I	Date of synchronization with APDCL Grid	
J	EXIM Meter No.	
K	Enclose signed photographs of site with this report (Mandatory)	Enclosed: Yes/No

Signed and Sealed By:

Assistant General Manager
 _____ T&C Division
APDCL

Sub-Divisional Engineer
 _____ Electrical Sub-Division
APDCL

Copy to:

1. **The CGM (NRE), APDCL**, Bijulee Bhawan, Paltanbazar, Guwahati – 1, for kind information.
2. **The CGM (Comm. & EE), APDCL**, Bijulee Bhawan, Paltanbazar, Guwahati – 1, for kind information.
3. **The CEO, _____ Electrical Circle, APDCL**, for kind information. The synchronization of Solar Rooftop PV system of _____ kWp has been conducted and the Solar Rooftop PV system found satisfactory and successfully synchronized with APDCL's grid on **Date** _____ through installation of **Meter No.** _____ for EXIM metering purpose.